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01 June 1988

MEMORANDUM FOR: Deputy Director for Administration

FROM: John M. Ray
Director of Logistics

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SUBJECT: Report of Significant Logistics Activities for
the Period Ending 31 May 1988

1. Events of Major Interest That Have Occurred During the
Preceding Week:

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S E C R E T

* d. OL reports that from 1 through 30 June, "Celebrating the Spirit: An Olympic Commemoration" will be on display in the Exhibit Hall, Headquarters Building. This consists of memorabilia from summer Olympics which was collected by [] a DI employee. []

* e. OL reports that a memorial plaque dedicated to the air crews and ground support personnel of Air America, Civil Air Transport, Air Asia and Southern Air Transport who died while serving in Asia, was unveiled at the Agency's annual Memorial Day ceremony on 31 May. This plaque is located in Headquarters Building where the 1E and 1F corridors meet. []

g. OL reports that on 24 May, removal of asbestos ceiling tiles from the vacant areas in the Key Building was initiated. Removal work on the 11th floor is 95 percent complete. Preparations to remove tiles from the 4th floor is likely to begin 1 June.

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1. The 26 May meeting scheduled at the General Accounting Office (GAO) in response to Centel Business Information Systems, Inc., bid protest, was cancelled after a discussion between GAO and Centel. GAO directed OL to provide Centel with limited additional documentation; i.e., the Source Selection Authority, contracting officer decision memorandum of 19 February, and three pages of the factory test demonstration. Centel picked up the material on 31 May, [REDACTED]

2. Significant Events Anticipated During the Coming Week:

On 17 July, personnel from the Facilities Management Branch and Ogden Allied will conduct a test of the Headquarters Electrical Load Management System. The test consists of opening two breakers which are the only source of electrical power from the Virginia Power Company. UPS and all backup generators should pick up the load for customers on the critical load system (computer centers, etc.), . Other customers will have a loss of lights and power to wall and floor outlets. Proper notification to all Headquarters components will be issued well in advance of the scheduled test. [REDACTED]

J/John Ray